



2018 ANNUAL REPORT

City of Covington **Fire** Department



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Jeremy Holmes
Fire Chief



Donnie Tudor
Deputy Chief of Operations



Danny Garner
Division Chief of Training



Joe Doss
Fire Marshal

Jeremy Holmes, Fire Chief Holmes joined the department in 1999 and was promoted through the ranks making Fire Chief in 2018. Holmes holds an Associate's degree in Fire Management from Georgia State University and a Bachelor's degree from Mercer University. He has earned his Chief Fire Officer (CFO) designation through the Center of Public Safety Excellence and is a peer assessor as well. He is currently in his third year at Atlanta's John Marshall Law School. Jeremy and his wife Bonnie have 5 children and reside in Covington, Georgia.

VISION STATEMENT

To be recognized as a leading progressive Fire/Rescue and Emergency Service, dedicated to excellence in serving our community.

MISSION STATEMENT

To provide quality and efficient Fire/Rescue and Emergency Services the Community.

CORE VALUES

Our organizational core values determine our image. The image of the Department is determined by each member's commitment to and practice of our core values. Our members' collective professionalism determines the image and integrity of our department. Membership within the Covington Fire Department means that each member must recognize the need to abide by the core values of the organization. Values are powerful determinants of personality and culture, but the depth of their contribution to individual and organizational behavior can be, at times, underestimated. Strong relationships between values and performance make the understanding of values essential for organizational success. The following core values were established through a value survey conducted with all members of the department.

INTEGRITY is the adherence to high principles and professional standards. We do what we say we will do, the right thing, not the easy thing.

PROFESSIONALISM is following the highest standards of ethical conduct. It is a commitment to quality and pride in your work.

COMMITMENT to the community we serve. In all things, we do what we say we are going to do.

HONESTY is fairness, straightforwardness, sincerity and truthfulness.

TRUST is the cornerstone of all relationships and we will continuously strive to build and earn trust both within the department and the community we serve.

RESPECT each other and those we serve.





The Covington Fire Department is proud to serve the residents and visitors of the City of Covington with professionalism, respect, integrity, commitment, honesty, and trust. These are our core values, and every member of our department must embrace these values to serve our purpose to the community.

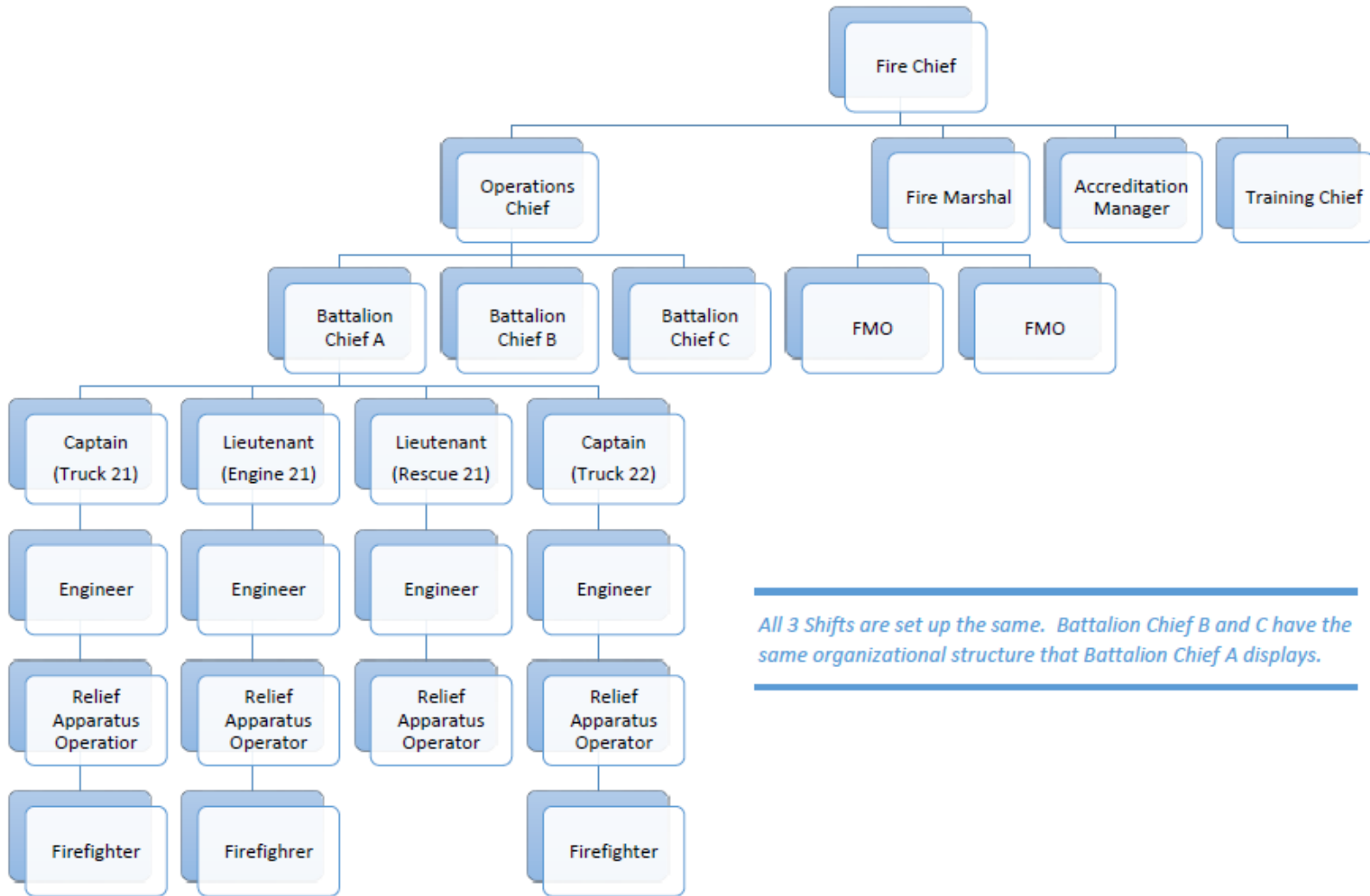
Our Department faced many challenges throughout 2018. We had multiple retirements at one time, including the retirements of Deputy Chief David Copeland, Battalion Chief Steve Jones, and Captain BJ Knight. Their experience and job knowledge helped make Covington Fire Department what it is today. The department has also responded to many difficult incidents in 2018, which has been taxing on our personnel. I also became Fire Chief in July, 2018. While I have faced many challenges in this position, I could not have been blessed with better firefighters which make learning the new job functions easier.

The retirements have led to many promotions within the department. Promotions have proven to be very difficult because of the high moral character and skill developed within the department. We promoted a Division Chief of Training, one Battalion Chief, three Captains, two Lieutenants, and four Engineers. We also hired four new personnel.

I am honored to be the Fire Chief of Covington Fire Department, and privileged to present the 2018 annual report. We look forward to 2019.

Covington Strong,

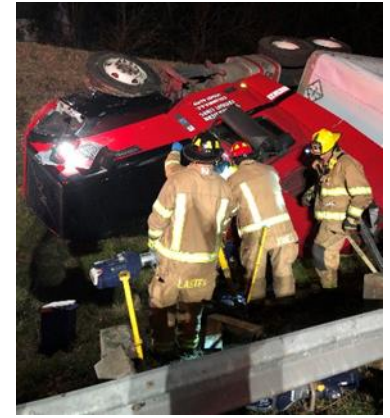
Jeremy Holmes, Fire Chief



All 3 Shifts are set up the same. Battalion Chief B and C have the same organizational structure that Battalion Chief A displays.



Donnie Tudor, Chief of Operations, began his career with Covington Fire Department as a firefighter in August 24, 1998. Tudor was promoted to the rank of engineer in 2004. After serving as an Engineer for 2 years, Tudor was promoted to the rank of Fire Lieutenant on C shift. In October of 2013, he was promoted the position of Fire Captain on B shift until July of 2018, when moved to his current position. As Operations Chief, he is responsible for the day to day operations of the 48 fire personnel. During his career, he has served on the Dive Team, Honor Guard, Apparatus committee, Operations committee, received firefighter of the year award, Award of excellence in 2005 and Fire Chief's Leadership Award in 2014.



The Field Operations Division is supervised by the Deputy Chief of Operations and manages all suppression activities and emergency response provided by the department's one battalion and four companies.

OPERATIONS

This division contains field personnel working in fire stations and responding to the request for assistance from our citizens and field personnel are supervised by lieutenants and captains. The day to day operations are commanded by battalion chiefs. Battalion Chiefs maintain field personnel records, field payroll and clock times, and command fire scenes and major rescues. All field personnel work on a traditional 24/48-hour schedule, report to their workstations by 7 a.m. and are in-service working for the citizens for 24 hours. These employees are relieved at 7 a.m. the following morning and will be off-duty for the next 48 hours.





Joe Doss IAAI-FIT, Deputy Chief Fire Marshal joined the city’s fire department in 1998. He progressed from firefighter to engineer to Lieutenant. In 2013, he was promoted to Assistant Fire Marshal. In this new role, he oversaw annual inspections for businesses, fire investigations and assisted with fire safety education. In 2017, Joe was promoted to Fire Marshal of the Covington Fire Department where he oversees code enforcement, fire investigations and the education program. Chief Doss is active in the various chapters of investigations and inspections including IAAI, SFPE, GFIA and MFIA. Joe and his wife of 21 years, Dianna, have two daughters and reside in Loganville, Georgia.

FIRE MARSHAL

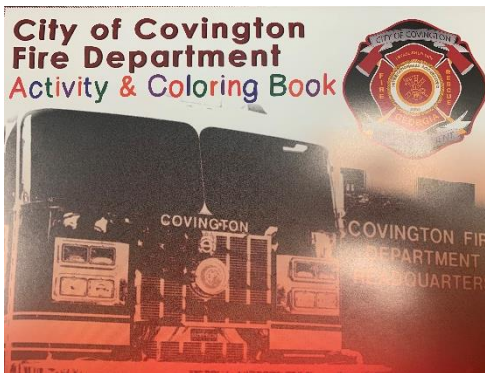
The Fire Marshal’s Office is supervised by the Deputy Chief Fire Marshal. The fire marshal manages the fire code enforcement, plans review, education, and community risk reduction and investigation missions of the department. The fire marshal also serves as the Public Information Officer for the department

FIRE MARSHAL’S OFFICE

The division contains personnel trained in multiple facets covering all areas of its responsibilities. The division plays an integral role in the construction of new buildings and ensuring those structures are built to meet or exceed current fire codes. Types of inspections and meetings include:

Annual Inspections	Re-Inspections	Compliance Inspections	Pre-design Meetings
Pre-construction Meetings	Final Inspections	80% Inspections	50% Inspections
Sprinkler Inspections	Fire Alarm Inspections	Hood Inspections	

The division also investigates any fire that is suspicious in nature, unlawfully set or of which the cause cannot be immediately determined.



PUBLIC SAFETY EDUCATION

This division works to educate the public about fire prevention and the dangers of fire, as well as the many services offered to the community by the fire department.

<i>New Certificates of Occupancy</i>	261
<i>Burn Permits Issued</i>	45
<i>Blast Permits Issued</i>	17
<i>Fire Education Classes Taught</i>	67
<i>Inspections Completed</i>	1,700



Danny Garner Division Chief of Training joined the city's fire department in 2006 as a firefighter on C-shift. Chief Garner moved through the ranks of firefighter, Relief Apparatus Operator, Engineer, and Lieutenant until he reached his current position. Chief Garner has served on the Dive Team, ESU Team and is Commander of the Honor Guard. He holds an Associate's Degree in Computer Information Systems and is currently working toward his Bachelors in Global Business Management.

The City of Covington Fire Department completed numerous training hours and events in 2018. All personnel met the requirements for ISO with one hundred percent compliance, as well as continuing their EMS licensure at the State and National level. The Covington Fire Department provided the opportunity for firefighters to attend the Metro Atlanta Firefighters Conference, The Firehouse Expo, East Metro Firefighters Conference, FDIC, and many more. The training facility also provided the opportunity for the City of Covington Fire Department to host training events for Covington firefighters, as well as firefighter's throughout the State. In 2018, the training facility hosted an in-depth Truck and Engine Company operations class which was taught by experts in the field.

TRAINING CENTER

Covington Fire Department has a joint training facility with Newton County Fire Service and hosted classes year round in 2018. The training ground offers a multitude of different training opportunities for all aspects of the fire service. The facility accommodated roughly 50 people. In the fall of 2018, the East Metro Firefighter's Conference presented hands-on training classes to ensure the best training possible for the firefighters in Georgia. Class instructors came from across the United States to provide this training at Covington Fire. This facility has been very progressive and very innovative for Covington's firefighters.

TRAINING HOURS

Each Covington Firefighter is required to do a minimum of 216 hours of training per year. Officers, drivers and driver trainees are required to do additional hours. These hours are broken down further into categories which are:

Company Training: 16 hours per month for a total of 192. Company Training includes any training using streets, buildings, and open areas to conduct firefighting, extrication, or like activities.

Facility Training: 18 hours per year. This training includes all training conducted at a live fire training facility.

Hazmat Training: 6 hours per year. This training is conducted at the awareness level and is NFPA 472 specific.

Officer Training: 12 Hours per year. Each officer is required to do an additional 12 hours of Officer specific training per year and needs to be in accordance with NFPA 1561 and NFPA 1021.

Driver Training: 12 hours per year. Each driver is required to do an additional 12 hours of driver specific training and needs to be in accordance with NFPA 1002 and NFPA 1451

New Driver Training: 60 hours for initial drivers. All new drivers are required to go through an initial training of 60 hours. The training is in accordance with NFPA 1002 and NFPA 1451.



Aaron Cuneio
Firefighter II



Dorean Generals
Firefighter I



Jeffrey Crosby
Firefighter I



Benjamin Landers
Firefighter I



Jeremy Holmes
Fire Chief



Donnie Tudor
Deputy Chief of
Operations



Danny Garner
Division Chief of
Training



Ricky Tanner
Battalion chief



Jack Ferrell
Captain



Jeremy Mathis
Captain



Michael Jones
Captain



Joel Edwards
Lieutenant



Brian Moore
Lieutenant



Kevin Summerville
Lieutenant



Matt Bruno
Engineer / Sergeant



Joey Megrue
Engineer / Sergeant



Randy Ross
Engineer / Sergeant



Brian Thompson
Engineer / Sergeant



David Copeland
Deputy Chief of Operations



Steve Jones
Battalion Chief



BJ Knight
Captain



Kirt Digby
Firefighter III



April Draper, Accreditation Program Coordinator / Support Services, a native of Newton County, began her career with the City of Covington in September of 2003. She began with the City as a member of the Customer Service Department located at City Hall. In 2007, she joined the City's fire department as the Administrative Specialist.

In 2011, she was promoted to her current position, Accreditation Program Coordinator and Support Services. She oversees the Accreditation Process for the Department, and is also a Certified Level 1 Peer Assessor through the Center for Public Safety Excellence. She has visited and served as a Peer Assessor for many fire departments throughout the United States who have been seeking Accreditation. She is also a founding member of the Georgia Association for Fire Accreditation and Professional Credentialing. In addition to the Accreditation process, Draper also performs various administrative duties for the department.

The Covington Fire Department is an accredited agency under the Center for Public Safety Excellence (CPSE), administered by the Commission on Fire Accreditation Internationally (CFAI). Accreditation is a comprehensive self-assessment and quality improvement model that enables organizations to examine past, current and future service levels and internal performance and compare them to current research and industry best practices. This voluntary process, coordinated by the Accreditation Manager, leads to a more efficient and effective emergency service organization by learning to identify its strengths and weaknesses. Including its initial accreditation in 2003, the department has achieved and maintained accredited status 3 times, and was recommended for accreditation a 4th time in 2018.

Currently, Covington is one of only (10) accredited agencies in the state of Georgia and of (258) accredited agencies in the US and internationally. Every five years, a team of peer assessors review living documents that are to be updated and maintained continuously, and then follow up that review with a site visit to verify and validate the documentation that has been set forth. These documents include the Self-Assessment Manual (SAM), which contains performance indicators that must be written to for ten categories (i.e. Governance, Assessment & Planning, Goals & Objectives, Finance, Programs, Human, Physical & Essential Resources, Training and External Relations), the Community Risk Assessment/Standard of Cover (CRA/SOC), which discusses the department's community risk hazards and response times, and the 5-Year Strategic Plan, which discusses the department's short and long term goals and objectives. If the team finds all of these items to be credible and verifiable, the department is again recommended to the CFAI for accreditation. To maintain this status, the department is also required to submit an Annual Compliance Report.





SQUAD 21

This unit is used for technical rescue response, heavy extrication and industrial rescues and is equipped with a light mast for nighttime operations.



TRUCK 21 AND 22

These aerial apparatus, sometimes referred to as ladder trucks, are front line units. Staffed with 4 personnel each they are used for rescue and aerial firefighting.



ATV

This versatile ATV assists in responding to medical emergencies or small fires during events in and around the Covington Square and other high traffic areas our other apparatus cannot travel.



BATTALION 2 AND RESCUE 21

These units are utilized as quick response and incident command vehicles. Currently the Department has two in service.



ENGINE 21

This engine is the basic response unit staffed with 4 personnel. They perform primary fire suppression, medical response, and motor vehicle accident mitigations.



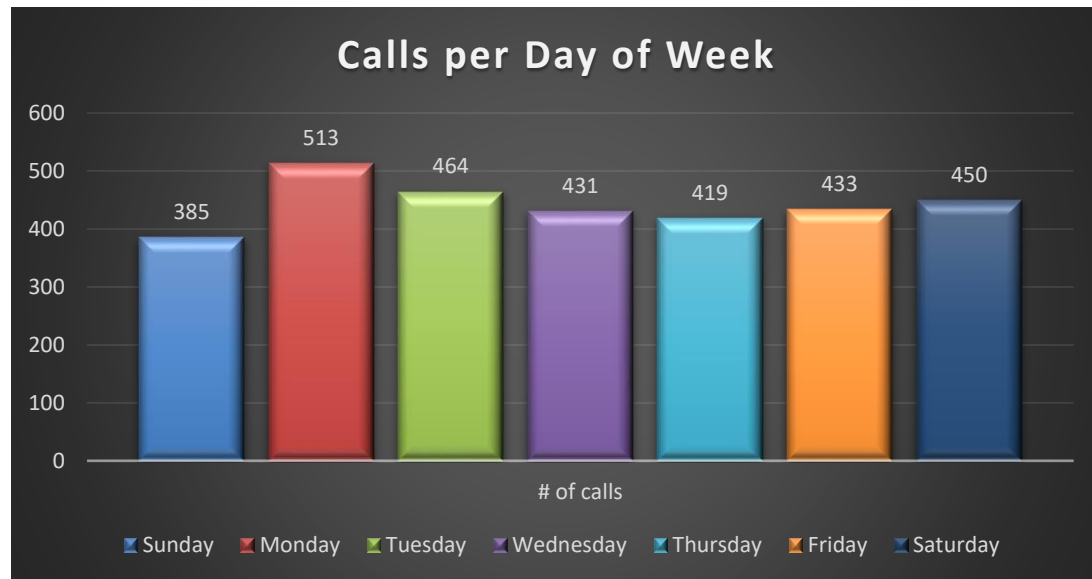
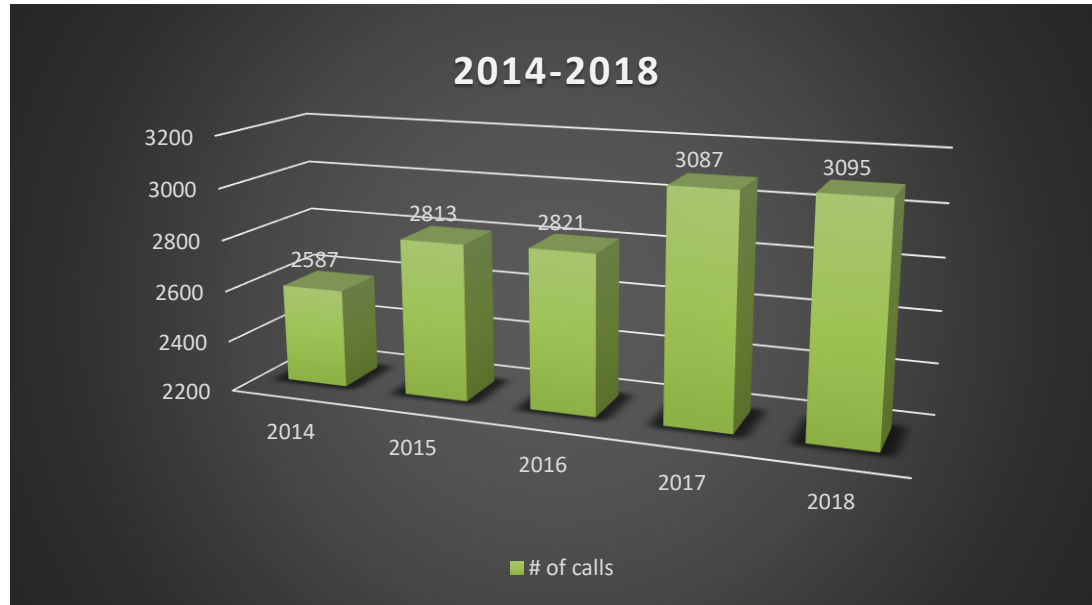
STATION 21

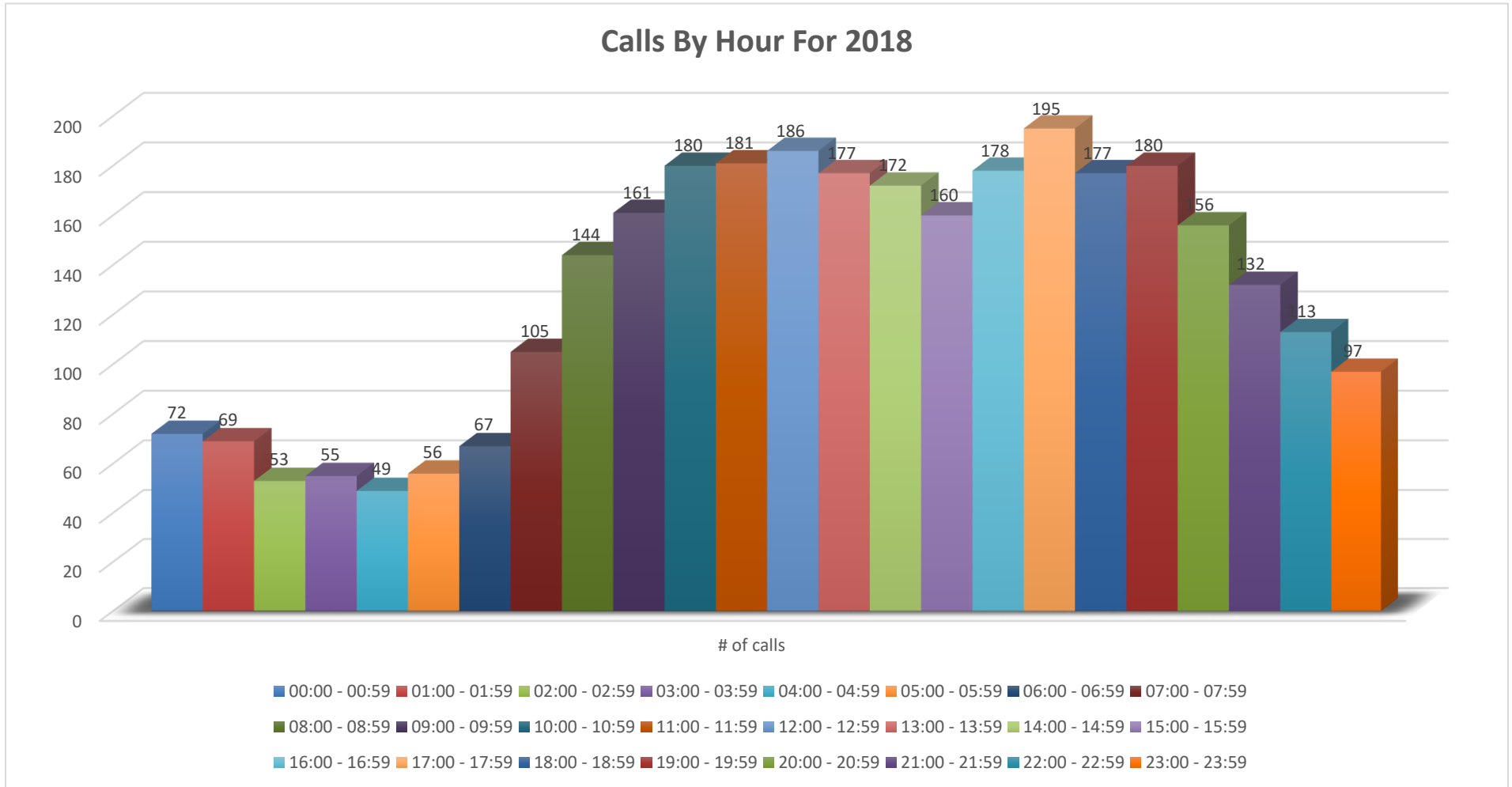
- Located on 2.5 acres in historic downtown Covington.
- House the Headquarters division.
- Houses Engine 21, Truck 21, Rescue 21, Squad 21, Battalion 2 and a reserve Engine.
- The station has 4 double bays.
- The station was opened in 1985.
- 24 hour coverage with a minimum of 9 firefighters.



STATION 22

- Located on 2.58 acres in the industrial portion of Covington.
- Houses Truck 22 and a reserve truck.
- The station has 2 double bays.
- The station opened in 2006
- 24 hour coverage with a minimum of 3 firefighters





90th Percentile Baseline Performance		2018 Fire	2018 EMS
Alarm Handling	Pick-up to Dispatch	1:43	1:40
Turnout Time	Dispatch to Wheels Moving	2:18	2:08
Travel Time	First unit Arriving	7:06	7:14
	Effective Response Force	7:38	7:15
Total Response Time	Total Response for First Unit	9:36	9:57
	Total Response for Effective Response Force	11:12	9:59

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City of Covington Fire Department



Engine 4 was a 1974 Ford C904 1000 GPM pumper



2003 CFD receives International accreditation



DEPARTMENT HISTORY

1960

The Covington Fire Department opens on Conyers Street

1985

The Covington Fire Department headquarters moves to its current location at 2101 Pace Street

2003

The Covington Fire Department becomes the 4th fire department in Georgia and the 89th Department in the world to receive international accreditation.

2006

The Covington Fire Department opens second station on Alcovy Road.

2015

The City of Covington Fire Stations and Apparatus receive new number designations. September 1st 2015 Station 1 and Station 2 officially became Station 21 and Station 22.





