

**CITY OF COVINGTON
HISTORIC PRESERVATION COMMITTEE BOARD
SPECIAL CALLED MEETING MINUTES**

June 5th, 2024

6:00 p.m.

MEMBERS PRESENT:

Ray Lustenberger
Barbara Schmitt
Rosie Crawford
Leigh Knight
LaKisha Clements
John Conklin

STAFF PRESENT:

Judy Johnson, Director
Renee Criswell, Planner

MEMBERS ABSENT:

Monique Snow
Janet Goodman

STAFF ABSENT:

1. **OPENING REMARKS/ROLL CALL**

Chair called the meeting to order at 6:08 PM.

2. **DETERMINATION OF A QUORUM**

Chair stated a quorum was present.

3. **Approval of May 1st and March 8th, 2024 minutes**

Leigh Knight motioned to approve. LaKisha Clements seconded. Motion passed unanimously (5-0).

4. **NEW BUSINESS:**

- A. COA# - PMAJ24-0004, PMAJ24-0005, PMAJ24-0006, PMAJ24-0007 and PMAJ24-0008
Locations: 5180, 5360, 5384, 5341 King St. and 4113 Pemberton Dr.
TMP#s: #C011A 006, #C011A 021, #C011A 025, #C011A 040 and #C011A 054
Request: To construct new single-family residential homes, within Dorchester Place Community, using the architectural plan "The Charlotte" on Lot #s 6, 21, 25, 40 and 54.
Owner/Applicant: Q Dorchester Holdings, LLC / Rivermoore Partners, LLC

STAFF PRESENTATION:

Renee Criswell presented to the board parcel and zoning information along with a presentation for applicant's below referenced request:

1. To construct new single-family residential homes, within the Dorchester Place Community, using the architectural plan "The Charlotte" on Lot #s 6, 21, 25, 40, and 54

STAFF RECOMMENDATION:

Staff and consultant found that the renderings, as presented, were compatible with the district and recommended that the HPC approve referenced COA Cases with the following condition:

Condition:

1. All windows to have hoods/caps and sills.

PUBLIC COMMENTS:

Applicant representative, Ben Simpson, went over plan renderings and lot placements requested for 6, 21, 25, 40 & 54 stating the plan complied with all HPC and Dorchester design guidelines.

HPC BOARD MEMBERS QUESTIONS & COMMENTS:

Chair went over Commission action on applications per ordinance 16.52.280

DELIBERATION AND MOTION:

Rosie Crawford motioned to approved presented COA Cases PMAJ24-0004, PMAJ24-0005, PMAJ24-0006, PMAJ24-0007 and PMAJ24-0008 with staff recommended condltions. John Conklin seconded.

Leigh Knight stated that the opportunity for public comment had not been presented to the public attending.

Rosie Crawford motioned to rescind for public comment. John Conklin seconded.

Motion passed unanimously (5-0)

No comments were given at which time John Conklin presented the motion to approve presented COA Cases PMAJ24-0004, PMAJ24-0005, PMAJ24-0006, PMAJ24-0007 and PMAJ24-0008 with staff recommended conditions. Rosie Crawford seconded. Motioned passed (4-1 – Leigh Knight abstaining)

B. COA# - PMOD24-0008

Location: 1174 Clark St.

TMP#: C026 0003 003

Request: Approval of items below

1. Approval of (9) installed bollards (metal black powdered posts) fence posts with single plastic chain for lot boundary identification
2. Approval of (6) installed 10' (metal black powdered posts) for the addition of (2) 14' x 14' canopy fabric sunshades (yellow) to cover rented golf carts and;
3. Approval of constructed/installed accessory structures
 - a. One 8' Styrofoam movie prop (Vampire Diaries Crypt) and
 - b. One constructed accessory structure having secured concrete posts and metal roofing for weather/rain protection of movie prop.

Owner/Applicant: WKC Realty Holdings, LLC c/o Kent Campbell/Casey Duren
(CovCarts)

STAFF PRESENTATION:

Renee Criswell presented to the board that the applicant and P&D Director had a conversation prior to hearing at which time the applicant had discussed request for withdrawal of application in order to make some revisions and additions and resubmit at the next month's hearing. Criswell stated that the applicant was present and would address the board regarding.

STAFF RECOMMENDATION:

Based on applicant's request, staff recommended HPC approve the request for withdrawal

PUBLIC COMMENTS:

Applicant, Casey Duren, approached the board requesting to withdraw without prejudice in order to revise proposal and resubmit at the HPC's next hearing date.

HPC BOARD MEMBERS QUESTIONS & COMMENTS:

None

DELIBERATION AND MOTION:

Barbara Schmitt motioned to approved request of withdrawal. Rosie Crawford seconded. Motion passed unanimously (5-0)

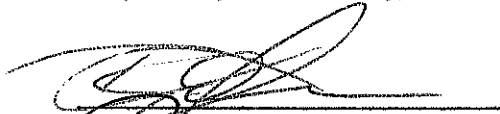
4. **ANNOUNCEMENTS**

None

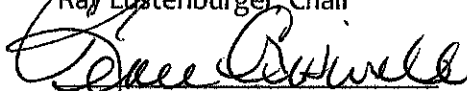
5. **ADJOURNMENT**

Leigh Knight motioned to adjourn. LaKisha Clements seconded. Motion passed unanimously (5-0).

Respectfully submitted by,



Ray Lutenburger, Chair



Renee Criswell, Sr. Planner

7.10.24
Date

7.10.24
Date