

City of Covington Planning and Zoning Department  
**CERTIFICATE OF APPROPRIATENESS**  
*FREQUENTLY ASKED QUESTIONS*

**Q:** What is a Certificate of Appropriateness and do I need one?

**A:** A Certificate of Appropriateness is the approval by the Historic Preservation Commission for any exterior material change of a building or property within the designated historic districts of Covington. If you are proposing any change in building materials (i.e. siding, windows, roof, doors, etc), demolition, landscaping, fence installation or new construction within one of the two designated historic districts in Covington a Certificate of Appropriateness is required prior to starting any work. **Contact the Department of Planning and Zoning at 770-385-2178 for assistance in determining if you are within a historic district and applying for a Certificate of Appropriateness.**

**Q:** Is there a fee for a Certificate of Appropriateness?

**A:** If the request must be approved by the Historic Preservation Commission there is a \$150.00 application fee. Some requests may be approved administratively by the Planning Director and those do not require an application fee. Building permit fees may still apply.

**Q:** What is the process for obtaining a Certificate of Appropriateness?

**A:** See the following flowchart:

