



City of Covington

BOARDED UP STRUCTURES REGISTRATION APPLICATION

PLEASE COMPLETE THE FOLLOWING:

Note: No Fee required with this registration application.

I. BOARDED UP STRUCTURES INFORMATION:

Date Received: _____

Received By: _____

BS&A No.: _____

Time Limit: _____

Property Address: _____

Tax ID: _____ Parcel Size (Acres): _____

Zoning District: _____ Future Land Use: _____

Citation Number (if applicable): _____

Violation Type: Residential Commercial Industrial Mixed-Use Other

Project Type: Boarded Up Vacant Utilities are: on off

Detailed Plan of Action Attached yes no **Detailed Timeline Attached** yes no

Existing Use of Structure(s): Single Family Multi-family Commercial Industrial
 Rental Property Vacant Property Other _____

What Neighborhood is Property Located in? _____ Number of Stories: _____

Is the property located within a historic district? yes no

Owner's Plan for Building? Occupancy Repair Condemn other _____

Owner's Plan for Regular Maintenance during period that the building is boarded up? _____

II. PROPERTY OWNER INFORMATION:

Name: _____

Address: _____

Phone: _____ Email: _____

Alternative Phone Number: _____

Agent Contact Information:

Agent's Name: _____ Agent's Phone Number: _____



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Agent's Email Address: _____

- over -

I do hereby certify that I am the property owner and it is my sole responsibility to notify the City of Covington Planning & Development Department in writing of any change in the status of the Boarded Up Structure. Any false information or representation will be prosecuted under all applicable laws and ordinances.

Property Owner Name: _____ Date: _____

Sworn to and subscribed before me on this _____ day of _____, 20____

Notary: _____

Notary Seal

III. PROPERTY OWNER AFFIDAVIT:

I, _____, the owner of the subject property identified in this application, do hereby authorize _____ to act on my behalf in all matters pertaining to CHAPTER 8.26 RELATED TO BOARD UP STRUCTURES, including modifying the status of the building according Chapter 8.26 as adopted by Title 8 (Health and Safety) of the City of Covington Municipal Code. I agree to be bound by all representatives and agreements made by my designated representative. If this relationship changes at any time prior to bringing the building into compliance, it is my sole responsibility to notify the City of Covington Planning & Development Department of said change(s) in writing.

Name of Property Owner(s): _____

Mailing Address: _____

Phone: _____ Email: _____

Signature of Owner: _____ Date: _____

Sworn to and subscribed before me on this _____ day of _____, 20____

Notary: _____

Notary Seal

**** FOR OFFICIAL USE ONLY ****

PLANNING AND ZONING	File #		Inspection Conducted: <input type="checkbox"/>	
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Released by
Code Enforcement

Further Action
Required

Staff comments:
