



City of Covington

TELECOMMUNICATIONS SUPPORT STRUCTURES APPLICATION

Date Received: _____

Received By: _____

CPC: _____

PLEASE COMPLETE THE FOLLOWING:

I. PROPERTY OWNER:

Name: _____

Address: _____

Cell Phone: _____ Home Phone: _____

Email Address: _____

II. APPLICANT INFORMATION: (If organization or group, please give the name below)

Name: _____

Address: _____

Cell Phone: _____ Home Phone: _____

Email Address: _____

III. PROPERTY INFORMATION:

Property Address: _____

Tax Parcel ID: _____ Parcel Size: _____

Existing Land Use: _____

Existing Zoning District: _____

IV. TELECOMMUNICATIONS SUPPORT STRUCTURES APPLICATION ITEMS: The following items must be submitted as concurrent attachments to the application.

Application fee made payable to the City of Covington, as follows:

Administrative Approvals	\$500.00
Construction of New Support Structure up to 100 feet	\$1,000.00
Construction of New Support Structure Greater than 100 feet	\$3,000.00
Special Use Permit for Location of Antenna on an existing Support Structure or Alternative Support Structure	\$500.00
All Other Applications	\$500.00

Four (4) original signed applications with the following in addition to all in electronic format.



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- Four (4) copies of a survey, sealed by a State of Georgia registered surveyor, showing the location of lot lines, leased areas, easements, access points, structures, screening and landscaping existing on site.
- Four (4) copies of a legal description containing the metes and bounds of the boundary of the proposed parcel. One (1) electronic copy in .doc format.
- Four (4) copies of a site plan(s) to scale, specifying the location of the telecommunications facilities, transmission buildings and/or other accessory uses, access, parking, fences, landscaped areas, and adjacent land uses.
- Four (4) copies of scaled elevations showing the impact of the proposed support structure or antenna.
- Four (4) copies of a paper location map.
- Four (4) copies of a landscaped plan to scale indicating size, spacing and type of plantings required in Section 16.56.040(H).
- Four (4) copies of a full description of the environment surrounding the proposed telecommunications facility, including any adjacent residential structures and districts, structures and sites of historic significance, streetscapes or scenic view corridors.
- Four (4) copies of a description of anticipated maintenance needs for the telecommunications facility, including frequency of service, personnel needs, equipment needs, and traffic, noise or safety impacts of such maintenance.
- Four (4) copies of the information and drawings showing that the proposed facility and support structure satisfy the aesthetic requirements of 16.56.040(E).
- One (1) copy of a digitized location map (in a form compatible with GIS software currently utilized by the City of Covington).
- Report from a professional qualified engineer licensed in the State of Georgia, or other appropriate qualified industry expert, documenting the following:
 1. Support structure or antenna type, height, and design;
 2. Engineering, economic, and other pertinent factors governing selection of the proposed design;
 3. Total anticipated capacity of the telecommunications facility, including numbers and types of antennas which can be accommodated;
 4. Evidence of structural integrity of the support structure or alternative support structure;
 5. Structural failure characteristics of the telecommunications facility and demonstration that site and setbacks are of adequate size to contain debris; and
 6. Certification that the antenna(s) and related equipment or appurtenances comply with all current regulations of the FCC, with specific reference to FCC regulations governing non-ionizing electromagnetic radiation (NIER), and that the radio frequency levels meet the American National Standards Institute (ANSI) guidelines for public safety.
- Four (4) copies of a utility inventory showing the locations of all water, sewage, drainage and power line easements impacting the proposed support structure site
- Four (4) copies of any lease agreements
- If the proposed height exceeds limitations in Section 16.56.080, the applicant must describe why an antenna complying with that height standard is not feasible by showing:



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1. What good faith efforts were undertaken to secure such an alternative site and why those efforts were not successful
 2. Why such an alternative site was not technologically, legally or economically feasible
 3. How and why the proposed height is essential to meet service demands for the geographic service area
 4. How and why the necessary service cannot be provided with more antennas at a conforming height
- Four (4) copies of a proposed five-year plan as required by Section 16.56.040.B.
- Four (4) copies of an inventory of existing support and alternative support structures required by Section 16.56.040(D).
- Four (4) copies of the evidence demonstrating specifically that no existing support or alternative support structure can accommodate the proposed antenna, under section 16.56.040.D.

V. PROPERTY OWNER(S) SIGNATURE:

VI. APPLICANT SIGNATURE:



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VII. SUPPORT STRUCTURE CO-LOCATION: Any person or entity co-locating an antenna(s) which will add no more than ten feet to the height of the support structure and related equipment or appurtenances on or around a support structure for which a permit has already been issued shall submit the following information. Please skip this section if it does not apply.

Name of Person or Entity Co-Locating Antenna(s): _____

Name of Owner of Support Structure: _____

Geographic Service Area: _____

Support Structure's Permit # _____ Location of Support Structure: _____

Remaining Structural Capacity of Support Structure: _____

Support Structure Location: _____

VIII. COMMUNITY LIAISON OFFICER: Please provide the contact information for a community liaison officer appointed by the applicant to resolve issues of concern to neighbors and residents relating to the construction and operation of the facility.

Name: _____

Mailing Address: _____
(Street, City, State, Zip Code)

Daytime Telephone: _____ Fax: _____

Email: _____ Mobile Phone: _____

IX. GEOGRAPHIC SERVICE AREA:

In the space below, please provide a description of how the service area is necessary for coverage or capacity:



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X. AUTHORIZATION FOR OWNER'S APPLICANT(S)/REPRESENTATIVES: If Applicant is not the property owner, this section must be completed and notarized by a Notary Public.

I, _____, owner of the subject property identified in this application, do hereby authorize _____ to act as my applicant/ representative(s) in all matters pertaining to the processing and approval of this application, including modifying the project according to the terms and conditions set forth by the City of Covington, I agree to be bound by all representatives and agreements made by my designated representative.

Signature of current property owner: _____ Date: _____

XI. DISCLOSURE OF CAMPAIGN CONTRIBUTIONS: O.C.G.A., Section 36-67A-3, requires that applicants shall submit all disclosures of campaign contributions.

Has property owner or applicant, within the two years preceding the date of this application, made campaign contributions or gifts aggregating \$250.00 or more, to a member of City Council, or a member of the Planning Commission? Yes No

If yes, please provide the following information:

Name and Official Position of Government Official	Contribution Amounts (list all which total to \$250.00 or more)	Date Contribution(s) Was Made
_____	_____	_____
_____	_____	_____
_____	_____	_____

Subscribed and sworn to me this _____ day of _____, 20_____

State of _____

County of _____

Notary Public _____



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XII. CONFLICT OF INTEREST CERTIFICATION:

The undersigned below, making an application for a telecommunications support structure, has complied with the Official Code of Georgia Section 36-67A-1, et. seq, Conflict of Interest in Zoning Actions, and has submitted or attached required information on the forms provided. Title 36 relates to the disclosure of financial interests, campaign contributions, and penalties for violating the Official Code of Georgia.

Signature of property owner: _____ Date: _____

Type or print name and title: _____

Signature of applicant or owner's representative(s): _____ Date: _____

Type or print name and title: _____

Subscribed and sworn to me this _____ day of _____, 20____

State of: _____

County of: _____ Notary Public: _____

XIII. APPLICANT'S CERTIFICATIONS:

I, _____, the owner or authorized representative of owner, have read and understand the contents of this application. I further certify that the following are true:

- All information contained herein, including attachments and all other supporting information, is complete and true, to the best of my knowledge and belief;
- The proposed structure and all related equipment or appurtenances comply with all current regulations of the FCC, with specific reference to FCC regulations governing non-ionizing electromagnetic radiation (NIER), and that the radio frequency levels meet the American National Standards Institute (ANSI) guidelines for public safety best of my knowledge and belief.

Signature of applicant or owner's authorized representative: _____ Date: _____

Subscribed and sworn to me this _____ day of _____, 20____

State of: _____

County of: _____ Notary Public: _____