



# City of Covington

## FINAL PLAT APPLICATION

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

CPC: \_\_\_\_\_

**PLEASE COMPLETE THE FOLLOWING:**

**CURRENT ZONING DISTRICT:** \_\_\_\_\_

**I. APPLICANT:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**II. CURRENT PROPERTY OWNER (IF DIFFERENT FROM THE APPLICANT):**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**III. PROPERTY INFORMATION:**

Property Address: \_\_\_\_\_

Parcel Number(s): \_\_\_\_\_

Parcel Size(s): \_\_\_\_\_

**IV. PROPERTY OWNER(S) SIGNATURE:**

\_\_\_\_\_

**V. APPLICANT SIGNATURE (IF DIFFERENT FROM OWNER):**

\_\_\_\_\_

**VI. GENERAL INFORMATION:**

*Provide a letter requesting review and approval of a final plat and detailed description of the lot division(s) request below*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# City of Covington

## FINAL PLAT APPLICATION

### **VII. REQUIRED ITEMS:**

- One (1) original signed application;
- Four (4) copies of the final plat, the original, and other related documents, as specified in Article 4 of Title 14, Development Regulations, Chapter 14.08 Platting Procedures, found in the Covington Municipal Code of Ordinances;
- One (1) legal description with metes and bounds of the parcels being created; and
- Final plat review fee

### **VIII. AUTHORIZATION FOR OWNER'S REPRESENTATION:**

I, \_\_\_\_\_, owner of the subject property identified in this application, do hereby authorize \_\_\_\_\_ to act as my representative in all matters pertaining to the processing and approval of this application, including modifying the application according to the terms and conditions set forth by the City of Covington. I agree to be bound by all representatives and agreements made by my designated representative.

Signature of property owner: \_\_\_\_\_ Date: \_\_\_\_\_

### **IX. CERTIFICATION:**

I, \_\_\_\_\_, the owner or authorized representative of the owner have read and understand the contents of this application. I certify that the information contained herein, including attachments and all other supporting information, is complete and true, to the best of my knowledge and belief.

Signature of owner or authorized representative: \_\_\_\_\_ Date: \_\_\_\_\_

### **X. NOTARY:**

Sworn to and subscribed to me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Notary Signature: \_\_\_\_\_

Notary Seal



# City of Covington

## FINAL PLAT APPLICATION

\*\*\* FOR OFFICE USE ONLY \*\*\*

Fee Received		File #
Planning Director Signature		
Approved:	Denied:	
If denied, reason for denial or (see attached).		
<b>PLANNING COMMISSION</b>		PC Hearing Date:
Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Approved with Attached Remarks: <input type="checkbox"/>
Signature: _____		